

(T W E E K ! D R) - Features at a glance

- Create, approve & publish delegations on-line
- Record delegate details & display on-line
- Integrate Delegations with Finance Codes
- Search for delegate records on-line
- Display delegations held by individual delegates
- Generate sample signature forms
- Create audit trail and view complete history
- Auto-notify when delegation expires
- Verify transactions with sample signatures
- Save time, reduce paperwork!

(T W E E K ! D R) - Overview

(T W E E K ! D R) addresses all aspects of delegation management on-line: from creation of delegation schedules, through to approval and publication, allocation and exercise of delegations.

It provides flexibility in searches and displays details in a consistent manner, enabling staff to quickly identify relevant approval authorities. Forms are generated on the fly to collect sample signatures for transaction verification and auditing purposes. Save more time and effort by storing sample signatures in-system or in a document management system like TRIM for viewing by authorised employees.

Easy to maintain using a series of on-line forms, the system incorporates automated tasks to reduce workloads and maintain effective, unobtrusive communication with your delegates. Management can be centralised or decentralised depending on business needs.

(T W E E K ! D R) can also be integrated with the (T W E E K ! D M) DocManager, forming a comprehensive all-round solution to your company's policy and delegation management needs.

SEARCH THE REGISTER - RESULTS

The following Delegations were found that matched your Search Criteria:

Division: Office of Marketing

NOTE: You have not specified a Transaction Date for this Search. You are currently viewing CURRENT RECORDS that match your Criteria.

[View All records that match your criteria](#)

[Begin a New Search](#)

Record Status Legend: Approved Pending Approval

Record Status	Delegate	Delegation	Signatures		Start Date	End Date	Type	Credit Card	CC/P Code Matrix		
			HR	FIN							
	Auld, Joanne	CRCARD			13-11-2007	TBA	New	\$5000.00	24871	00000	
Notes: November 19, 2007, 4:17 pm : (User 5) this record is being amended to reflect the correct category for Credit Card											
	Cauchi, Ray	CAT3			1-11-2007	TBA	New	\$10000.00	24841	All	
Notes: N/A											

(T W E E K ! D R) - P u r c h a s e O p t i o n s

(T W E E K !) offers two purchase options in respect to the (T W E E K ! D R):

- 1. Standard implementation** - a complete implementation of the existing system, including configuration, re-branding and customising the interface to your existing Financials database.
- 2. Custom implementation** - customise or extend the existing system to meet your specific business requirements. For instance, integration with your existing Human Resources system to automate the generation of delegate data in-system.

(T W E E K ! D R) Management Add-ons:

- 1. Hosted Service** - (T W E E K !) will organise and manage hosting of the application for you. This is the recommended option where existing server space is limited, or your available in-house servers are not compatible with (T W E E K ! D R) system requirements (*see below*).
- 2. Start-up Administration** - (T W E E K !) will co-ordinate and oversee initial data population and process re-engineering while you go about your business, resulting in a more seamless transition.
- 3. Ongoing Administration** - (T W E E K !) will administer your system for you, leaving you to focus your resources on your primary business objectives.

(T W E E K ! D R) - S y s t e m R e q u i r e m e n t s

Web Server - recommended: Apache 2.x

(T W E E K ! D R) has been developed and tested to run on the [Open Source Apache web server](#) on either a Windows or Unix-based (Linux, BSD, Solaris) server platform. It can also be implemented on the Microsoft IIS web server, though we recommend Apache 2.x on Windows based servers.

Application - PHP - recommended: PHP 5+

PHP is a requirement for this application. We recommend PHP 5.x + . PHP Extensions required: CURL (with SSL support enabled) and GD (with Freetype).

Database - recommended: MySQL 4.1+ with the INNODB tablespace activated

(T W E E K ! D R) has been developed and tested using the [Open Source MySQL Database](#), implementing Transactional queries where required (via INNODB). The system incorporates the [PHP ADODB Database abstraction library](#), allowing connection to a wide variety of Database servers. The system can be re-configured to use an alternate database back-end as a custom built module (additional charges will apply).

Client requirements

(T W E E K ! D R) has been designed to work in modern web browsers (Firefox, IE6+, Opera, Safari) on either PC or Mac OSX platforms. Javascript support is required for the Administration area. Both Public and Administration sites are designed according to [W3C Web standards](#) and [WAI AA Accessibility standards](#).

(T W E E K ! D R) - Sales Enquiries

For further information, or to arrange a demonstration of the system, please contact:

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